

**Second Unitarian Church
Board of Trustees Meeting**

Wednesday February 8, 2012

Draft Agenda

- I. Gathering
 - A. Call to order and check-in
 - B. Reading
 - C. Agenda finalization
 - D. **Resolution:** Approval of January 2012 board meeting minutes

- II. Staff Reports
 - A. Minister: The Reverend Adam Robersmith
 - B. Director of Programs: Gabrielle

- III. Board Reports
 - A. Finance & Fundraising
 - 1. Finance Report
 - 2. Finance committee update
 - B. Council Chair: Neal

- IV. Discussion Items
 - A. Update on Kitchen Maintenance – Plans for Coffee Hour
 - B. Membership and Hospitality Processes
 - C. Security – Update on keys versus keypad
 - D. Settled Minister Installation
 - E. Proposed Fundraiser – “We’re About 9” <http://www.circanine.com/>
 - F. Congregational Sponsorship of Vishnu
 - G. Roof – Water Coming In

- V. New Business

- VI. Adjourn